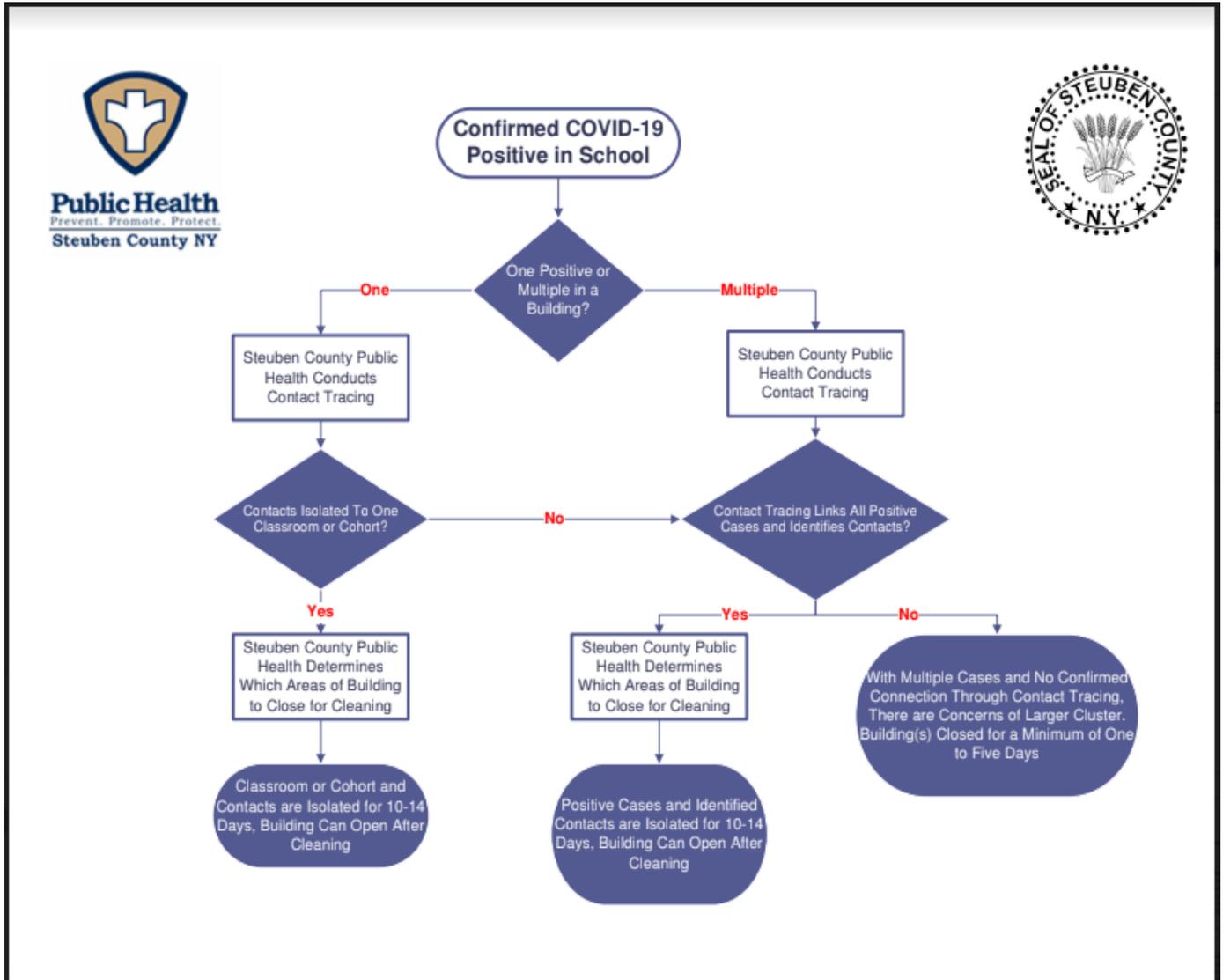


Hammondsport Central School

Contact Tracing Plan August 2020



Following a positive Covid 19 test within the school population of Hammondspport Central School, the following county wide procedure will be immediately put in place:



The school nurse, Superintendent, and the Steuben County Department of Health will be in close contact regarding any confirmed cases of COVID-19 in the faculty, staff, or students attending Hammondspport Central School.

When the DOH determines that contact tracing is necessary, the Superintendent, school nurse, and building administrator will work closely together to determine all contacts the student or staff member had within the previous 72 hours. The focus of the interaction for tracing purposes will be based on the DOH guidance of an interaction with an individual with less than 6 ft of separation for at least 15 minutes. Everything will be done to keep the individual names identified through contact tracing confidential. However, due to the public nature of schools and school classrooms assumptions will be made.

Based on the nature of the contact with the positive individual, the Department of Health will make a determination of who needs to be notified for precautionary or mandatory quarantine. The DOH will also identify areas needing additional cleaning and disinfection. The Superintendent will work directly with the DOH in determining if a school closure is necessary and if so the duration.

If possible, students and staff involved in the quarantine will work remotely and the unaffected areas of the campus will remain open. This may be possible in the situation where only one case is identified in one area with minimal identified contacts. This will be more difficult if there are multiple positive cases and those cases are located throughout the campus.

The excerpt below is taken from New York State Contact Tracing Website at:
<https://coronavirus.health.ny.gov/new-york-state-contact-tracing>

How the Contact Tracing Program Works

If you test positive, a COVID Contact Tracer will connect you with the support and resources you may need through quarantine, such as help getting groceries or household supplies, child care, medical care or supplies. The Tracer will work with you to identify and reach out via phone and text to anyone you've been in contact with while you were infectious to trace and contain the spread of the virus.

People who have come in close contact with someone who is positive are asked to stay home and limit their contact with others. By staying home during this time, IF you become sick yourself, you have not infected many others along the way. This is how we stop the spread!

Testing, medical and quarantine support for yourself and your loved ones will be arranged. We will not release your name to anyone. Your information is strictly confidential and will be treated as a private medical record.

This nation-leading program will place emphasis on areas with the highest rates of infection and on regions ready to open. The program will operate through the next flu season. It will be implemented in coordination with New Jersey and Connecticut.

Your caller ID will say **"NYS Contact Tracing"** (518-387-9993).

Please answer the phone so we can keep NY moving forward and stop the spread of COVID-19.

Department of Health memo attached below for further guidance:



**Department
of Health**

ANDREW M. CUOMO
Governor

HOWARD A. ZUCKER, M.D., J.D.
Commissioner

SALLY DRESLIN, M.S., R.N.
Executive Deputy Commissioner

Guidance on the Contacts of a Close or Proximate Contact of a Confirmed or Suspected Case of COVID-19

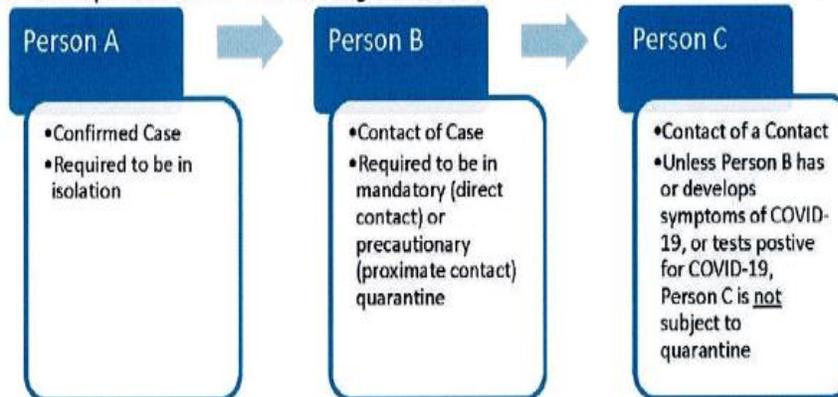
Background

As more cases of Novel Coronavirus (COVID-19) are identified or suspected across New York State, and individuals and families are required or recommended for mandatory or precautionary quarantine, it is important that there is a common understanding of the risk to contacts of contacts of a suspected or confirmed case.

DOH Policy Guidance

Person A is diagnosed with laboratory-confirmed COVID-19. If Person B had contact, close¹ or proximate², with Person A, Person B would be subject to mandatory quarantine³ (if close contact) or precautionary quarantine⁴ (if proximate contact).

Any individual (Person C) who is a contact of Person B (i.e. spouse, children, co-workers, etc.) is considered a "contact of a contact". Person C is not at risk for infection and would not be subject to quarantine unless Person B had or developed symptoms, or tested positive for the virus causing COVID-19.



¹ Close contact is defined as "being within 6 ft of a person displaying symptoms of COVID-19 or someone who has tested positive of COVID-19"

² Proximate contact is defined as "being in the same enclosed environment such as a classroom, office, or gatherings but greater than 6 ft from a person displaying symptoms of COVID-19 or someone who has tested positive for COVID-19"

³ Mandatory quarantine is required for a person who "has been in close contact (6 ft.) with someone who is positive, but is not displaying symptoms for COVID-19; or person has traveled to China, Iran, Japan, South Korea or Italy and is displaying symptoms of COVID-19"

⁴ Precautionary quarantine is required for a person who "meets one or more of the following criteria: (i) has traveled to China, Iran, Japan, South Korea or Italy while COVID-19 was prevalent, but is not displaying symptoms; or (ii) is known to have had a proximate exposure to a positive person but has not had direct contact with a positive person and is not displaying symptoms"



Department of Health

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Examples of “Contact of a Contact” Scenarios:

- **Household Members:**
 - If an asymptomatic individual is contacted by a local health department to be notified that they are a contact of a confirmed case, they will be required to be under mandatory quarantine or precautionary quarantine in their home, depending on if contact was close or proximate respectively, following the guidelines provided by the state.
 - Any spouse, children or other household members, assuming both they and the individual under quarantine are asymptomatic, are considered a “contact of a contact” and therefore are not required to be in quarantine. They can go to school, work, and engaged other activities following recommendations for social distancing as appropriate.

- **Co-Workers:**
 - If an asymptomatic employee calls their supervisor and notifies them that they are required to stay home in quarantine because they were a contact of a confirmed case, the contacts they had at work are considered “contacts of a contact” and therefore not at risk. These “contacts of a contact” are not required to be in quarantine and should be permitted to continue to work, following recommendations for social distancing as appropriate.

Last Update: August 21, 2020